



APPLICATION

For Membership in the
 Saskatchewan Society of Medical Laboratory Technologists
 Box 3837
 Regina, SK S4P 3R8
 Toll free (877) 334-3301: phone/fax (306) 352-6791
exec.dir@ssmlt.ca

OFFICE USE ONLY:
 SSMLT # _____

Applying for **Membership** Category: Non-Practicing _____ Associate _____ Student _____

Applying for **Licensed** Category: Practicing _____ Temporary _____ Provisional _____

APPLICANT

Last Name: _____ First Name _____ CSMLS Certification # _____ Certification Year _____

Address: _____ Certification Type: General _____: Diagnostic Cytology _____

City / Prov / PC _____ Clinical Genetics _____: MLA _____

Phone: (h) _____ (w) _____ Current CSMLS Status – Active _____: Inactive _____: Affiliate _____:

Email: _____ Retired _____: Student _____: Honorary _____: Associate _____;

Optional but helpful: Year of Birth: _____ Lab Assistant _____

EDUCATION (General MLT, Diagnostic Cytology, Clinical Genetics, Med. Lab. Assistant)

Didactic Training Centre _____ Graduation Year _____

OTHER DEGREES and DESIGNATIONS

Education Institution _____ Degree Obtained _____ Year _____

NOTE: Copy of CSMLS Certificate and Program Graduation Certificate **MUST** be submitted.

EMPLOYMENT in the PRACTICE OF MEDICAL LABORATORY TECHNOLOGY for the previous five (5) Years.
 * See Practice Hour Requirements Below.

Year	Place of Employment	Contact Name/Phone #	Practice Hours	Discipline/Area

NOTE: Employer verification of Practice hours and Job Description **MUST** be submitted.
 Practice hours must be recorded in the calendar year in which they were acquired.

PROFESSIONAL IMPROVEMENT ACTIVITIES for the previous five (5) Years.
 * See Professional Improvement Requirements Below.

Category 1		Formal Professional Education Activities		Minimum of 1.0 Credit Required	
Date	Activity	# hours	Office Use Only (Credits)		

Category 2		Informal and Personal Education Activities		Maximum of 0.5 Credit Allowed	
Date	Activity	# hours	Office Use Only (Credits)		

Category 3		Professional Activities		Maximum of 0.5 Credit Allowed	
Date	Activity	# hours	Office Use Only (Credits)		

Practice Hour Requirements:

- 1200 hours within the five year period immediately preceding the year in which the licence is sought
- Employer statement substantiating practice hours and job description must be submitted
- Practice hours may be supplemented with **Accredited** Continuing Education credit hours up to a maximum of the equivalent of 240 practice hours**
- ** 1 SSMLT/CSMLS credit is equivalent to 80 practice hours
- Documentation must be submitted.

New Graduate provisions

- the 1200 our requirement is waived for five years from the graduation date
- of a 2.0 Credit requirement is waived for five years from the graduation date
- And the application fee (\$110.00) is waived for one year following graduation.

Specialized practice areas

- Access channel, phlebotomy, veterinary, human research, laboratory education, laboratory administration, laboratory information systems
- 100% of practice hours are eligible.

Industrial laboratories

- 80% of practice hours to a maximum of 960 hours are eligible
- 240 CD credit hours are required (as described below)

Professional Improvement Requirements

Proof of successful completion of certification exam of the Canadian Society for Medical Laboratory Science

A minimum of 2.0 CE credits must be obtained in the five year period immediately preceding the year in which the license is sought.

- Category 1** (minimum of 1.0 credit required)
 - To be included in this category, activities must be directly related to the Disciplines of Medical Laboratory Technology and/or the medical practice, such as: Presenting lectures/scientific posters at conferences; writing scientific review articles for journals/newsletters; completion of activities such as accredited courses and attendance at conferences, seminars, workshops, lectures, or other educational activities where there is individualized proof of attendance (e.g. receipt for registration fee, certificate of attendance/completion, transcript of marks, etc.)
- Category 2** (maximum of 0.5 credit allowed)
 - To be included in this category, activities may be formal in nature and utilized within the practice of Medical Laboratory Technology but not directly related to the Disciplines of Medical Laboratory Technology, such as Computer Courses., First Aid, CPR, WHIMIS, In-services, etc., or: Activities such as reviewing loan library material, reading professionally related articles in scientific journals, and any other educational activity for which there is no documentation (a list of activities and the number of contact hours for each activity must be recorded)
- Category 3** (maximum of 0.5 credit allowed)
 - Professional activities such as serving on SSMLT and /or CSMLS boards, councils or committees; serving on workplace QA Committees, OHS Committees, etc. (a list of activities and the number of contact hours for each activity must be recorded)

NOTE: Complete Practice Hour Guidelines and Professional Improvement Program documentation may be found on the SSMLT Website at www.ssmlt.ca.

DECLARATION:

Have you ever been convicted of a Criminal Offence, other than Driving While Impaired? If yes, give details on a separate sheet. The SSMLT may require a criminal records check. **NO** _____ **YES** _____

Has your licence to practice in this or any other profession ever been restricted, suspended or revoked and/or are you currently the subject of a disciplinary action? If yes, give details on a separate sheet. **NO** _____ **YES** _____

_____ I am applying for a Licence to practice as a Medical Laboratory Technologist in the Province of Saskatchewan pursuant to the Medical Laboratory Technologists Act (1995) of Saskatchewan.

_____ I am applying for Membership in the SSMLT as a Non-Practising Medical Laboratory Technologist, Student or Associate of the Society.

I declare that the information that I have submitted on this form is correct and complete to the best of my knowledge.

Signature: _____ **Date:** _____

FEES TO ENCLOSE:
(Certified Cheque, Money Order, Bank Draft or Credit Card payment must accompany application)

	Practising Licence	New Graduate (within 1 year)	Non-Practising	Associate	Student
Before June 1st	\$250.00	\$250.00	\$25.00	\$100.00	\$0.00
After June 1st	\$135.00	\$135.00	\$25.00	\$100.00	\$0.00
Application Fee	\$110.00	\$0.00	\$110.00	\$110.00	\$0.00

Note: A one time non-refundable Application fee is charged. If application is denied remainder will be refunded.

Cheque, Money Order or Bank draft (NSF fee \$15.00) VISA Master Card Amount \$ _____.

Card Number (16 digits): _____ **Expiry date: Month** _____ **Year** _____

Card holder Name (print) _____ **Signature** _____